

What was good

You have:

- Produced a clear and detailed explanation of how to use email
- Combined text and images
- Moved / resized images effectively
- Used formatting tools to improve your work
- Created a consistent & effective document

Improvements

You could have:

- Included more detail / features of email
- Added some screenshots to illustrate
- Positioned images more carefully
- Used different font styles or colours to make your text stand out
- Made sure your fonts were consistent

Next Steps

- Say 3 things you would change or add if you had time
- Explain why your document would look better in colour
- Consider how you might change your manual if it was aimed at an adult (e.g. a new teacher at the school)

Student Response

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